

4 weekly ending	1 st Timesheet Deadline 9:30 am (Tuesday)	Pay Date (Wednesday)	2 nd Timesheet Deadline 9.30 am (Thursday)
27/12/2015	29/12/2015	30/12/2015	31/12/2015
24/01/2016	26/01/2016	27/01/2016	28/01/2016
21/02/2016	23/02/2016	24/02/2016	25/02/2016
20/03/2016	22/03/2016	23/03/2016	24/03/2016
17/04/2016	19/04/2016	20/04/2016	21/04/2016
15/05/2016	17/05/2016	18/05/2016	19/05/2016
12/06/2016	14/06/2016	15/06/2016	16/06/2016
10/07/2016	12/07/2016	13/07/2016	14/07/2016
7/08/2016	9/08/2016	10/08/2016	11/08/2016
4/09/2016	6/09/2016	7/09/2016	8/09/2016
2/10/2016	4/10/2016	5/10/2016	6/10/2016
30/10/2016	1/11/2016	2/11/2016	3/11/2016
27/11/2016	29/11/2016	30/11/2016	1/12/2016
25/12/2016	27/12/2016	28/12/2016	29/12/2016

Please note that these are the dates that we pay contractors provided that we have received an approved timesheet (and invoice for those contracting through a Pty Ltd Company).

Please submit your timesheet on a weekly basis and if you have not worked a week, please tick the box called "I did not work for this period" from the relevant timesheet.

For contractors who contract through a third party management company, payment may be received in your account several days later. Please check the individual pay dates of your Management Company.

For pay dates falling on a public holiday, payment is processed on the next working day.