

4 Week ending	1st Timesheet Deadline 9:30 am (Tuesday)	1st Pay Date (Wednesday)	2nd Timesheet Deadline 9.30 am (Thursday)/2nd Pay Date
19/01/2020	21/01/2020	22/01/2020	23/01/2020
16/02/2020	18/02/2020	19/02/2020	20/02/2020
15/03/2020	17/03/2020	18/03/2020	19/03/2020
12/04/2020	14/04/2020	15/04/2020	16/04/2020
10/05/2020	12/05/2020	13/05/2020	14/05/2020
7/06/2020	9/06/2020	10/06/2020	11/06/2020
5/07/2020	7/07/2020	8/07/2020	9/07/2020
2/08/2020	4/08/2020	5/08/2020	6/08/2020
30/08/2020	1/09/2020	2/09/2020	3/09/2020
27/09/2020	29/09/2020	30/09/2020	1/10/2020
25/10/2020	27/10/2020	28/10/2020	29/10/2020
22/11/2020	24/11/2020	25/11/2020	26/11/2020
20/12/2020	22/12/2020	23/12/2020	24/12/2020



Please note that these are the dates that we pay contractors providing that we have received approved timesheets.

Please submit your timesheets on a weekly basis and if you have not worked a week, please tick the box called "I did not work for this period" from the relevant timesheet, or submit a "zero" hour timesheet if you submit timesheets on Fieldglass.

For contractors who has just started, the first payment will be processed on the closest pay date. eg if the start date of contractor is 17 Jan 2019, the first payment will be processed on 23 Jan 2019. Then every 4 weeks after that.

For contractors who contract through a third-party management company, payment may be received in your account several days later. Please check the individual pay dates of your Management Company.

For pay dates falling on a public holiday, payment is processed on the next working day.