

PAY SCHEDULE 2023

Fortnight Ending	1st Timesheet Deadline	1st Pay Date	2nd Timesheet Deadline
	9:30 am (Tuesday)	(Wednesday)	9:30 am (Thursday)/2nd Pay Date
15/01/2022	17/01/2022	18/01/2022	19/01/2022
12/02/2022	14/02/2022	15/02/2022	16/02/2022
12/03/2022	14/03/2022	15/03/2022	16/03/2022
09/04/2022	11/04/2022	12/04/2022	13/04/2022
7/05/2022	9/05/2022	10/05/2022	11/05/2022
4/06/2022	6/06/2022	7/06/2022	8/06/2022
2/07/2022	4/07/2022	5/07/2022	6/07/2022
30/07/2022	1/08/2022	2/08/2022	3/08/2022
27/08/2022	29/08/2022	30/08/2022	31/08/2022
24/09/2022	26/09/2022	27/09/2022	28/09/2022
22/10/2022	24/10/2022	25/10/2022	26/10/2022
19/11/2022	21/11/2022	22/11/2022	23/11/2022
17/12/2022	19/12/2022	20/12/2022	21/12/2022

For any queries, please contact Anna Reddy on 02 8346 6719 or annar@therecruitmentcompany.com

Please note that these are the dates that we pay contractors providing that we have received approved timesheets.

Please submit your timesheets on a weekly basis.

If you do not work for a week please tick the box labelled "I did not work for this period" for the relevant timesheet, or, if you are using Fieldglass, submit a "zero" hour timesheet.

Your first payment after commencing your new contract will be processed on the closest pay date. Eg if your start date is the 23rd January then the first payment will be processed on the 15th February then every 4 weeks after that.

For pay dates that fall on a public holiday, payment is processed the next working day.