

PAY SCHEDULE 2023

Fortnight Ending	1st Timesheet Deadline	1st Pay Date	2nd Timesheet Deadline
	9:30 am (Tuesday)	(Wednesday)	9:30 am (Thursday)/2nd Pay Date
15/01/2023	17/01/2023	18/01/2023	19/01/2023
12/02/2023	14/02/2023	15/02/2023	16/02/2023
12/03/2023	14/03/2023	15/03/2023	16/03/2023
09/04/2023	11/04/2023	12/04/2023	13/04/2023
7/05/2023	9/05/2023	10/05/2023	11/05/2023
4/06/2023	6/06/2023	7/06/2023	8/06/2023
2/07/2023	4/07/2023	5/07/2023	6/07/2023
30/07/2023	1/08/2023	2/08/2023	3/08/2023
27/08/2023	29/08/2023	30/08/2023	31/08/2023
24/09/2023	26/09/2023	27/09/2023	28/09/2023
22/10/2023	24/10/2023	25/10/2023	26/10/2023
19/11/2023	21/11/2023	22/11/2023	23/11/2023
17/12/2023	19/12/2023	20/12/2023	21/12/2023

For any queries, please contact Anna Reddy on 02 8346 6719 or annar@therecruitmentcompany.com

Please note that these are the dates that we pay contractors providing that we have received approved timesheets.

Please submit your timesheets on a weekly basis.

If you do not work for a week please tick the box labelled "I did not work for this period" for the relevant timesheet, or, if you are using Fieldglass, submit a "zero" hour timesheet.

Your first payment after commencing your new contract will be processed on the closest pay date. Eg if your start date is the 23rd January then the first payment will be processed on the 15th February then every 4 weeks after that.

For pay dates that fall on a public holiday, payment is processed the next working day.