



PAY SCHEDULE 2023

4-week Ending	1st Timesheet Deadline 9:30 am (Tuesday)	1st Pay Date (Wednesday)	2nd Timesheet Deadline 9:30 am (Thursday)/2nd Pay Date
14/01/2024	16/01/2024	17/01/2024	18/01/2024
11/02/2024	13/02/2024	14/02/2024	15/02/2024
10/03/2024	12/03/2024	13/03/2024	14/03/2024
7/04/2024	9/04/2024	10/04/2024	11/04/2024
5/05/2024	7/05/2024	8/05/2024	9/05/2024
2/06/2024	4/06/2024	5/06/2024	6/06/2024
30/06/2024	2/07/2024	3/07/2024	4/07/2024
28/07/2024	30/07/2024	31/07/2024	1/08/2024
25/08/2024	27/08/2024	28/08/2024	29/08/2024
22/09/2024	24/09/2024	25/09/2024	26/09/2024
20/10/2024	22/10/2024	23/10/2024	24/10/2024
17/11/2024	19/11/2024	20/11/2024	21/11/2024
15/12/2024	17/12/2024	18/12/2024	19/12/2024
12/01/2025	14/01/2025	15/01/2025	16/01/2025

For any queries, please contact Anna Reddy on 02 8346 6719 or annar@trcgroup.com Please note that these are the dates that we pay contractors/consultants providing that we have received approved timesheets. **Please submit your timesheets on a weekly basis.**

If you do not work for a week please tick the box labelled "I did not work for this period" for the relevant timesheet, or, if you are using Fieldglass, submit a "zero" hour timesheet.

Your first payment after commencing your new contract will be processed on the closest pay date. Eg if your start date is the 8th January then the first payment will be processed on the 17th January then every 2 weeks after that. For pay dates that fall on a public holiday, payment is processed the next working day.